

PRE-TICKET VENDOR BEST PRACTICE GUIDE

SV **dd's** 0001
DISCOUNTS

ORANGE075
601
SIZE **24M**
400024745367
Regular

D1358 C6654

VAT 04 B/B
IF PERFECT

COMPARABLE VALUE \$12.00 & UP

YOU PAY \$15.99



SV **ROSS** 0001
727

D1430 C4612

400026965237

WHITE010
VI
SIZE
TWIN 03 Home

COMPARABLE VALUE
\$30.00 & UP

ROSS PRICE \$24.99



SV **\$24.99** **dd's**
DISCOUNTS

COMPARABLE VALUE **\$30.00 & UP**

MVH 123456789012 D1234 C3456



400026965237 VAT
D5404

SSM BUTTERFLY PND \$13.99

COMPARABLE VALUE **\$20.00 & UP** **ROSS**
DRESS FOR LESS

USA
C4919
SV \$13.99

Introduction

Ross/dd's ("ROSS") does not use UPC but rather assigns unique 12-digit SKUs to vendor styles ("VPN") across multiple orders and deliveries.

How This Affects Pre-Ticketing:

- Factory should place special attention when receiving multiple bundles of SKUs for the same VPN
- Once ticketed, warehouse should carefully pick cartons to deliver accurately

How We Can Help:

- Contact your merchant team to schedule personalized training with the pre-ticket team
- This guide offers suggestions to make pre-ticketing ROSS POs easier

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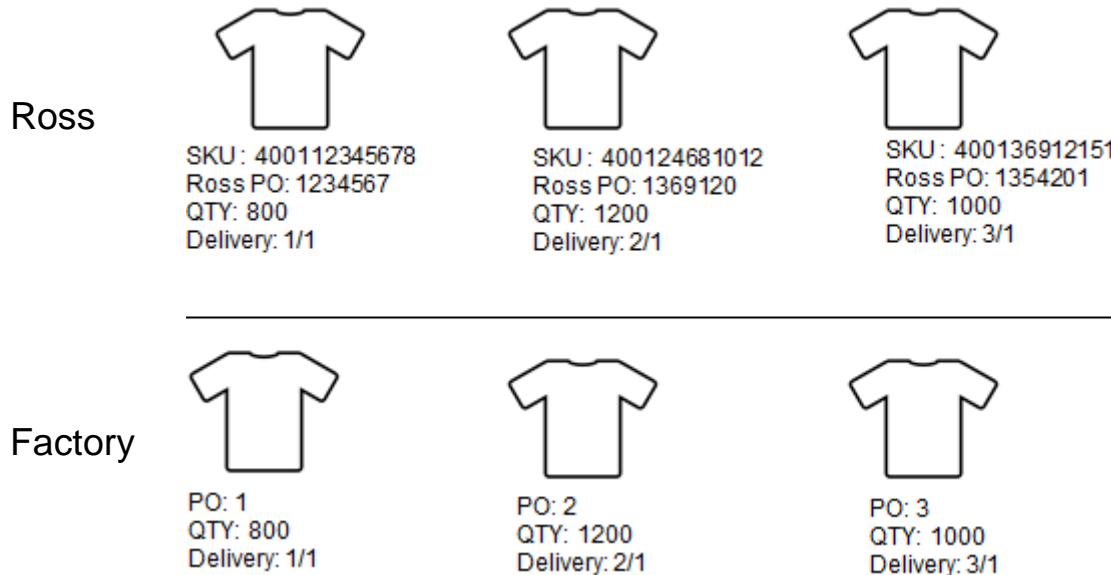
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1A. Ticketing the Same VPN for Different Deliveries

Write Factory Orders on a **One to One Ratio**. For Example:

- I. ROSS writes 3 POs for the same VPN; each PO has a different delivery and a different order quantity
- II. Vendor writes 3 factory POs that match the quantities on the ROSS POs
- III. It is not recommended to bundle ROSS POs for the same VPN into 1 factory PO

Example: VPN 1234

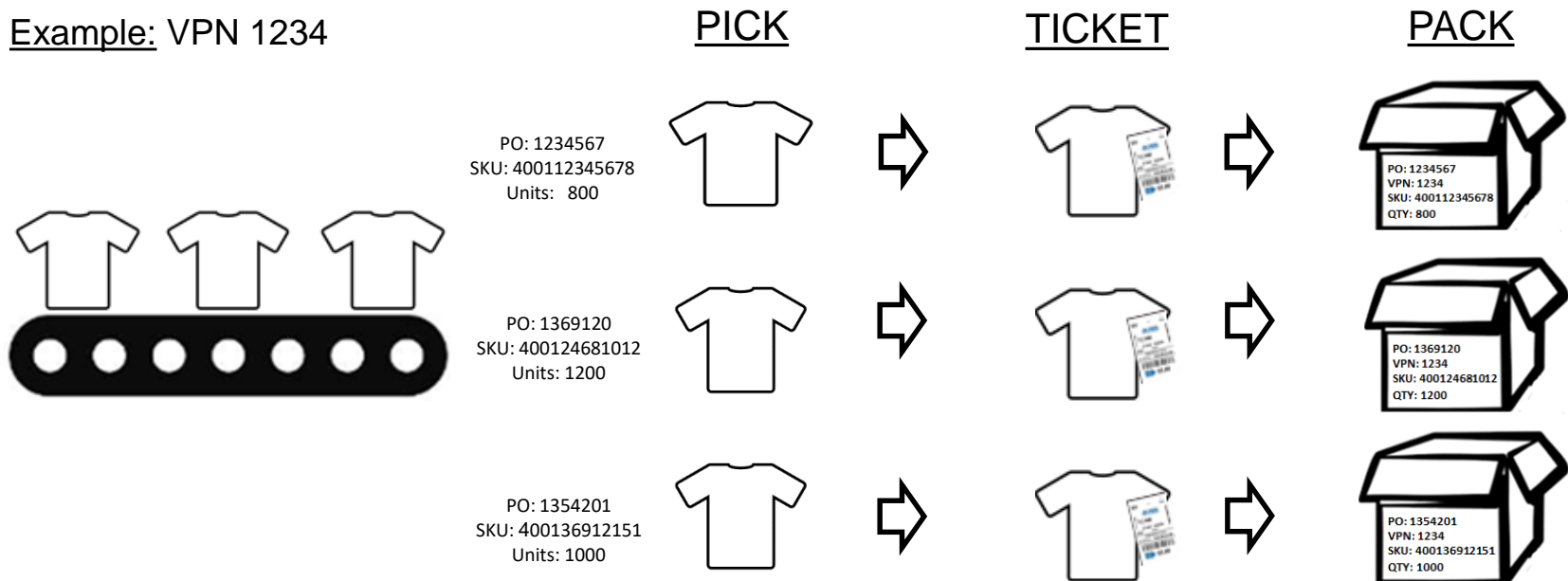


1B. Ticketing the Same VPN for Different Deliveries (cont.)

Use the **PICK-TICKET-PACK** method

- I. Instruct the factory to sort and stage the merchandise by PO before ticketing
 1. **Pick** the merchandise by individual ROSS PO and SKU
 2. **Ticket** the merchandise by individual ROSS PO and SKU
 3. **Pack** by individual ROSS PO and SKU
- II. If there are left over tickets for the first PO, discard the extra tickets
- III. Start the same process with the next PO and repeat

Example: VPN 1234

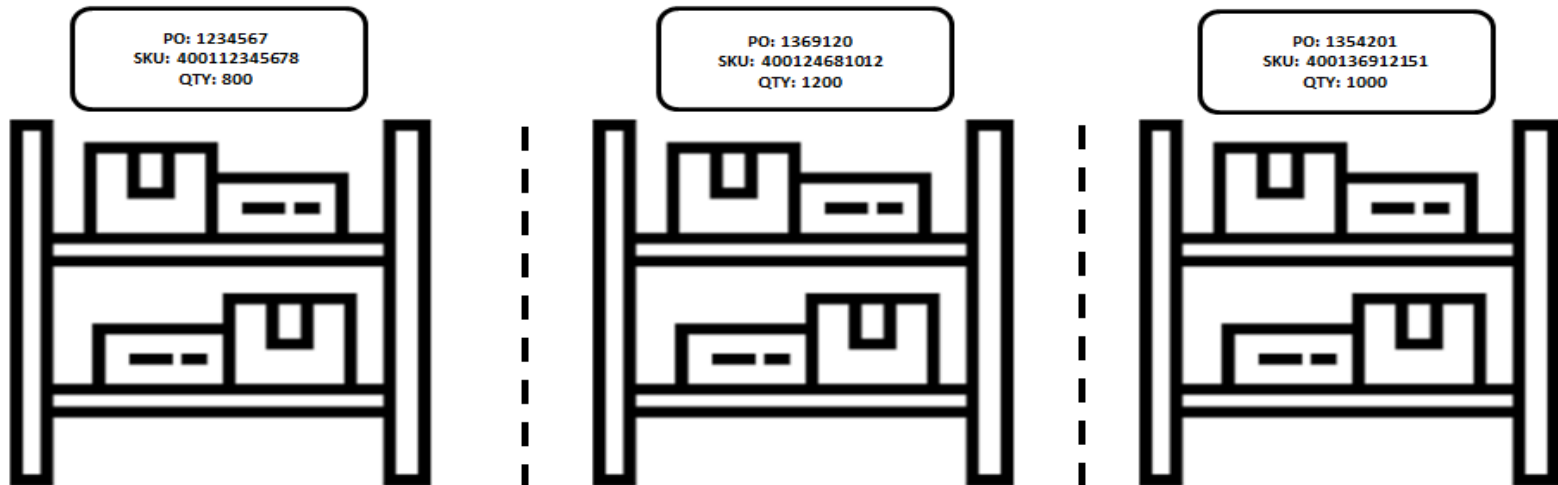


1C. Ticketing the Same VPN for Different Deliveries (cont.)

Be mindful of Warehouse Storage

- The way cartons are labeled, stored, and picked in the warehouse is crucial to making sure the correct SKUs are sent with each delivery
- Store and pick cartons by ROSS PO
- Please follow ROSS' standard carton marking requirements:
 - PO#
 - VPN
 - Color description
 - Item description
 - ROSS SKU# (when pre-ticketed)
 - Quantity

Example: VPN 1234



2. Ticket Order Details

Individual SKUs are bundled and shrink wrapped as bricks, sheets or rolls; bundles are never mixed with multiple SKUs. There is a 5% overage of tickets which should only be used for errors.

- Under the clear wrap is a SKU print report **(A)** which notes all of the PO information, including SKU details
- At the start of every ticket bundle **(B)** is a header ticket **(C)** which indicates PO #, VPN, item description, ROSS SKU, color, size and quantity
- There may be blank tickets **(D)** within each bundle
- Do not use header tickets **(C)** or blank tickets **(D)** to ticket merchandise

Examples

(A) SKU Print Report

PO Print Report

ROSS
dress for LESS

PO: 1020126
Style: VE011-027
Color: BLACK
Size: AST
Qty: 5200

SKU	Qty	Unit Price	Ext Price
400004630713	5200	\$7.99	\$41,548.00

(B) Ticket Bundle



(C) Header Ticket*

PO: 1020126
STYLE: VE011-027
ROSS
DESC:10MS
ross SKU: 400004630713
COLOR:BLACK
SIZE: AST
QTY: 5200
ROSS PRICE

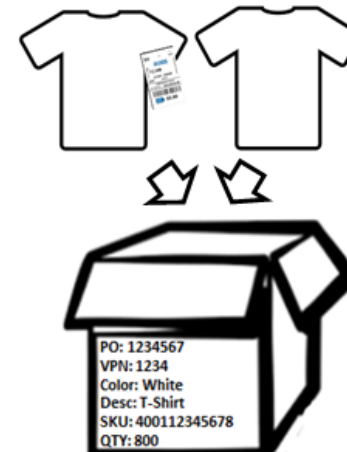
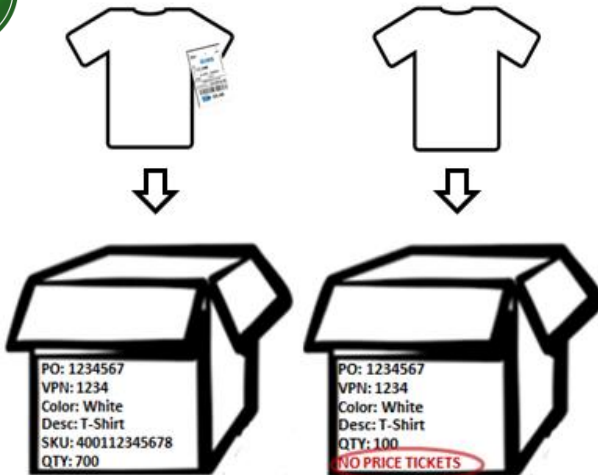
(D) Blank Tickets*

ROSS
dd's
DISCOUNTS
ROSS PRICE
YOU PAY

(*Do not use to ticket merchandise)

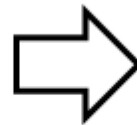
3. Overage Merchandise

- A. It is important to contact your ROSS buyer as early as possible for approval to ship overages. Upon approval, request from your buyer additional tickets be sent for the overage merchandise.
- B. If there is not enough time to ticket overages, contact your ROSS buyer for approval to ship partially ticketed merchandise. Once approval is received:
- Place non-ticketed merchandise in separate cartons from ticketed merchandise
 - Clearly mark cartons containing non-ticketed merchandise with **“No Price Tickets”**



4. Additional Ticket Requests

- A. Receiving extra tickets must always be facilitated through your ROSS buyer and should be requested as soon as possible to meet production timelines.
- B. Reasons for additional tickets may include but are not limited to:
- Lost tickets
 - New items added to the PO
 - Order quantity increases



5. Resources

Pre-Ticket Team

- Contact the Ross Pre-Ticket team with any questions
 - Email: preticket@ros.com
 - Phone: 212-944-3317

Ross Partner's Site

- Visit our partner's site for additional reference guides
 - <https://partners.rossstores.com>

Thank you for ticketing for Ross Stores! We appreciate your support!